

PVQA 2024 QUILT SHOW ENTRY GUIDELINES

1. **VOLUNTEERING:** Members are required to do four hours of volunteer work at/for the quilt show to enter quilt(s) in the show. Sign up for volunteer jobs via SignUp Genius from the PVQA website under the “Quilt Show” tab. Talk to a Committee chair if you require an exception to this guideline.
2. **ENTRY FORMS:** An online entry form must be submitted for each entry. If you are unable to use the online form or have questions about your entry, contact the Entry Form Co-chairs Kristie Shulman or Alex Burke via the contact form on the website or find their contact info in your membership roster.
 - For items in all divisions of the General Exhibit, use the entry form on the PVQA website under the “Quilt Show” tab—**2024 General Exhibit Entry Form. Please note: The deadline to enter quilts is January 8, 2024 at 11:59 p.m.**
 - For items in the Live Auction, use the form on the PVQA website under the “Quilt Show” tab—**2024 Live Auction Entry Form. Please note: The deadline to enter auction quilts is January 31, 2024, or after 42 entries have been accepted, whichever comes first.**
3. **PHOTO:** A photo *must* be provided with each entry. If you are unable to upload a photo with your online entry form, please contact Entry Form Co-chairs Kristie Shulman or Alex Burke via the contact form on the website or find their contact info in your membership roster.
4. **FOUR-INCH SLEEVE:** Each quilt *must* be delivered with a 4-inch hanging sleeve securely sewn to the top edge of the back of your quilt. Your quilt will not be exhibited if it doesn’t have a sleeve.
5. **QUILT LABEL/CLAIM CHECK:** Each entry must have a 2024 Quilt Label/Claim Check sewn onto the back of the item. You can download a Quilt Label/Claim Check from the PVQA website under the Quilt Show tab—**2024 Quilt Label/Claim Check.**
6. **ACCEPTANCE:** Entries are accepted at the discretion of the Layout Committee. **A maximum of 300 quilts can be accepted for the show due to limited hanging equipment and space.**
7. **LIMITS:** Each person may enter up to five quilts. A separate online entry form must be submitted for *each* quilt. If entering multiple quilts, indicate the priority (1–5) of each on the entry form; quilts are included in the show in priority order subject to the Acceptance guidelines above. Wearables and display case items are not included in this limit.
8. **FEES:** Free for PVQA members with four hours of volunteer work. Artists under 18 are free. Nonmembers pay \$20 per entry.
9. **WEARABLE ARTS:** Wearables entered in the General Exhibit must remain in the exhibit for the entire show. If you have questions about Wearable Arts, contact Gaby Litsky or Nancy Hanson via the contact form on the website or find their contact info in your membership roster.
10. **LIVE AUCTION:** To enter items in the auction, fill out the online Auction Entry form or contact Kenee Houser via the contact form on the website or find her contact info in your membership roster. Submission deadline is **January 31, 2024, or when 42 entries have been accepted, whichever comes first.**
11. **QUILTS FOR SALE.** You may offer your quilt(s) for sale. Please read the guidelines on the next page.
12. **WITHDRAWALS.** To withdraw an entry, please contact Entry Form Co-chairs Kristie Shulman and Alex Burke via the contact form on the website or find their contact info in your membership roster.
13. **DEADLINE.** All entry forms must be submitted by the deadlines listed above. **Plan ahead – Be on time. Submissions will NOT be accepted after the deadline!**

Entry Checklist

- Completely fill out the online entry form.
- Submit your online entry form and photo for the General Exhibit (includes quilts, display case items, wearables) by **January 8, 2024 at 11:59 p.m.**
- Attach a 4-inch sleeve to the top edge of the back of each quilt.
- Print and fill out quilt label/claim check. Attach to back lower-left corner as shown. Fold quilt so that label is visible.
- Remove any ribbons or other decorations that are not part of the entry.
- Make sure your entry is free of dirt, pet hair, and unpleasant odors. PVQA reserves the right to refuse items that do not meet these criteria.
- Bring entry(ies) to Crosetti Bldg. at the Fairgrounds on **Friday**, February 23, 2024 between **8:30 and 10:00 a.m.**
- Pick up entry(ies) at Crosetti Bldg. on **Sunday**, February 25, 2024 between **4:45 and 5:15 p.m.** Have your claim check(s) in hand.

Sales Guidelines

- You, as seller, determine sale price for each item offered for sale. PVQA collects a commission of 25% of the sale price, not including sales tax. You receive 75% of the sale price listed on each item, so price items accordingly.
- To calculate the sales price, determine the amount you would like to receive. Divide this number by .75. Round up to nearest dollar.

For example, if you wish to receive \$200, calculate the price as follows:
 - $\$200 \div .75 = \266.669
 - Round up to the nearest dollar:
 $\$267 = \text{Sale Price}$
 - 75% to Seller = \$200.25
 - 25% to PVQA = \$66.75
- 9% sales tax will be added to your sale price and collected from the buyer.
- Payment will be mailed to seller within 14 days after the show closes.
- Quilts in the General Exhibit may be displayed in the "Quilts for Sale" area at the seller's option. Quilts in this area may be taken by the buyer upon receipt of payment.
- Quilts offered for sale that are displayed in all other divisions (challenge, workshop, etc.) remain in the show until it closes. Buyers of all other sale items will receive a claim check to pick up items from the Crosetti Building on **Sunday**, February 25, 2024 between **4:45 and 5:15 p.m.**